



**Office of Alcoholism and
Substance Abuse Services**

ANDREW M. CUOMO
Governor

**ARLENE GONZÁLEZ-SÁNCHEZ, M.S.,
L.M.S.W.**
Commissioner

September 1, 2015

UPS GROUND

Ms. Marsha Nadell Penrose
Executive Director
The Next Step, Inc.
2 Holland Avenue
Albany, New York 12209-1761

Re: Provider #35080
Operating Certificate #180810125
PRU #51742

Dear Ms. Penrose:

Operating Certificate #180810125 is issued by the Office of Alcoholism and Substance Abuse Services (OASAS) pursuant to the New York State Mental Hygiene Law. This Operating Certificate renews authorization for The Next Step, Inc. to operate a Part 819 chemical dependence supportive living service at the administrative site located at 2 Holland Avenue, Albany, with the certified sites listed on the Operating Certificate Addendum, effective September 1, 2015.

The three year term of the Operating Certificate is based on the scores identified on the attached *Operating Certificate Renewal Compliance Summary Sheet*.

The Next Step, Inc. is at the approved 6-bed capacity authorized under Operating Certificate #180810125.

The Next Step, Inc. is responsible for complying with applicable building occupancy limitations and securing any necessary approvals from other governmental entities.

This Operating Certificate is to be prominently displayed at the service site.

The Mental Hygiene Law requires services to be operated in accordance with the terms of the Operating Certificate. Therefore, please carefully examine this certificate and notify the Bureau of Certification immediately if it contains any inaccuracies.

Sincerely,

Janet L. Paloski
Director
Bureau of Certification and Systems Management

Enclosures

cc w/encs.: Charles W. Monson Stephen J. Giordano, Ph.D. (Albany County)
Tim Donovan Karen Carpenter Palumbo (Board President, The Next Step, Inc.)
Gail Keeler Sherri Roff, Ph.D. (Clinical Director, The Next Step, Inc.)

**NEW YORK STATE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES
DIVISION OF QUALITY ASSURANCE AND PERFORMANCE IMPROVEMENT -- BUREAU OF CERTIFICATION**

OPERATING CERTIFICATE RENEWAL - COMPLIANCE SUMMARY SHEET

Provider Legal Name:	<u>The Next Step, Inc.</u>
Active Parent Corporation:	_____
Certified Program/Service Reviewed:	<u>Supportive Living</u>

Building:	_____
Room/ Floor	_____
Street Address:	<u>2 Holland Avenue</u>
City and Zip Code:	<u>Albany, 12209</u>

Provider Number:	<u>35080</u>
Operating Certificate Number:	<u>1808 10125</u>
Recertification Review Number:	<u>AL15003</u>
Recertification Review Conducted:	<u>8/10/2015 to: 8/12/2015</u>

PRU Number(s): 51742 Capacity: 6

<u>Compliance Scores</u>	<u>Compliance Ratings</u>	<u>Term of Renewed Operating Certificate</u>
---	Quality Services Review	9 months
---	Red Flag Deficiency(ies)	6 months
0 - 1.75	Noncompliance	6 months
1.76 - 2.50	Minimal Compliance	1 year
2.51 - 3.25	Partial Compliance	2 years
3.26 - 4.00	Substantial Compliance	3 years

RECERTIFICATION REVIEW RESULTS

COMPLIANCE STATUS

	<u>Quality Indicator</u>	<u>Overall</u>	<u>Yes/No</u>	<u>Renewal Term</u>
▶ Case Records	<u>3.73</u>	<u>3.93</u>		<u>3 years</u>
▶ Service Management	<u>4.00</u>	<u>4.00</u>		<u>3 years</u>
▶ Facility	<u>4.00</u>	<u>4.00</u>		<u>3 years</u>
▶ Red Flag Deficiency(ies) (For specific Red Flag Deficiency(ies), please refer to Program Review Report issued at conclusion of Recertification Review)				
▶ Quality Services Review				n/a

FISCAL VIABILITY REVIEWS

Term

- Fiscal viability package not submitted.
- Data received insufficient to determine fiscal viability.
- Fiscal viability determination not applicable, given the service provider is a governmental entity or New York State Department of Health certified hospital (Article 28).

<u>Fiscal Viability Levels</u>	
<u>Current Ratio</u>	<u>Total Ratio</u>
<u>Current Assets to Current Liabilities</u>	<u>Total Assets to Total Liabilities</u>
.90 to 1.0 = 3 year Certificate	1.0 to 1.0 = 3 year Certificate
.60 to .89 = 2 year Certificate	.60 to .99 = 2 year Certificate
.40 to .59 = 1 year Conditional Certificate	.40 to .59 = 1 year Conditional Certificate
< .40 = 6 month Conditional Certificate	< .40 = 6 month Conditional Certificate

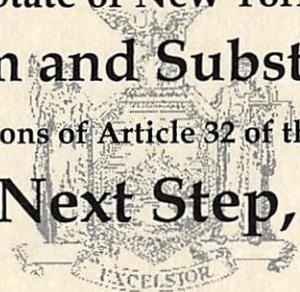
Current Ratio 1.17 Overall Ratio 31.93 3 year

CERTIFICATE TERM The term for the enclosed Operating Certificate is three years

State of New York
Office of Alcoholism and Substance Abuse Services

Pursuant to the provisions of Article 32 of the Mental Hygiene Law

The Next Step, Inc.



is hereby granted this

CHEMICAL DEPENDENCE
OPERATING CERTIFICATE

authorizing the operation of Chemical Dependence Services, in compliance with the requirements of
14 NYCRR Parts 800 and 814 and the laws and regulations of the State of New York

<u>Site</u>	<u>Program Name(s)</u>	<u>Service(s)</u>	
2 Holland Avenue Albany, New York 12209-1761		● Part 819 Supportive Living - 6 beds for women	Supportive Living Addendum Attached



Charles W. Monson

CHARLES W. MONSON
ASSOCIATE COMMISSIONER

180810125

CERTIFICATE NUMBER
Renewed

EFFECTIVE DATE: September 01, 2015
EXPIRATION DATE: August 31, 2018