



**Office of Alcoholism and
Substance Abuse Services**

ANDREW M. CUOMO
Governor

ARLENE GONZÁLEZ-SÁNCHEZ, M.S.,
L.M.S.W.
Commissioner

November 17, 2015

UPS GROUND

Ms. Susan Matt
Director
Otsego County Community Services Board
242 Main Street, 3rd Floor
Oneonta, New York 13820

Re: Provider #70120
Conditional Operating Certificate #C161110917
PRU #50325

Dear Ms. Matt:

Conditional Operating Certificate #C161110917 is issued by the Office of Alcoholism and Substance Abuse Services (OASAS) pursuant to the New York State Mental Hygiene Law. This *Conditional* Operating Certificate provides authorization for Otsego County Community Services Board to operate a Part 822 chemical dependence outpatient service, at 242 Main Street, Oneonta, and including the certified site(s) listed on the Operating Certificate Addendum, effective December 1, 2015.

The one year term of this *Conditional* Operating Certificate is based on the scores identified on the attached *Operating Certificate Renewal Compliance Summary Sheet*.

A standard Operating Certificate may be issued upon determination by OASAS that Otsego County Community Services Board's deficiencies noted on the attached compliance summary sheet have been resolved. Such determination will be based on the next scheduled review.

Otsego County Community Services Board is responsible for complying with applicable building occupancy limitations and securing any necessary approvals from other governmental entities.

This Operating Certificate is to be prominently displayed at the service site.

The Mental Hygiene Law requires services to be operated in accordance with the terms of the Operating Certificate. Therefore, please carefully examine this certificate and notify the Bureau of Certification immediately if it contains any inaccuracies.

Sincerely,

Janet L. Paloski
Director

Bureau of Certification and Systems Management

Enclosures

Ms. Susan Matt
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cc w/encs.: Charles W. Monson
Tim Donovan
Rochelle Cardillo
Marjorie Catalano
Jane Gifford
Cathy Shippey
John Van Horn
Lynn DeFruscio
Rate Based Provider Unit (DOH)
Marion Mossman (Regional Director, Otsego County Community Services Board)
Miguel Martinez (Program Manager, Otsego County Community Services Board)

**NEW YORK STATE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES
DIVISION OF QUALITY ASSURANCE AND PERFORMANCE IMPROVEMENT -- BUREAU OF CERTIFICATION**

OPERATING CERTIFICATE RENEWAL - COMPLIANCE SUMMARY SHEET

Provider Legal Name:	Otsego County Community Services Board
Active Parent Corporation:	
Certified Program/Service Reviewed:	Outpatient Services

Building:	Otsego County Satellite Office Building
Room/ Floor	2nd Floor
Street Address:	242 Main Street
City and Zip Code:	Oneonta, 13820

Provider Number:	70120
Operating Certificate Number:	1611 10917
Recertification Review Number:	AL15030
Recertification Review Conducted:	5/11/2015 to: 5/14/2015

PRU Number(s): 50325 Capacity:

<u>RECERTIFICATION REVIEW COMPLIANCE RATING TABLE</u>		
<u>Compliance Scores</u>	<u>Compliance Ratings</u>	<u>Term of Renewed Operating Certificate</u>
---	Quality Services Review	9 months
---	Red Flag Deficiency(ies)	6 months
0 - 1.75	Noncompliance	6 months
1.76 - 2.50	Minimal Compliance	1 year
2.51 - 3.25	Partial Compliance	2 years
3.26 - 4.00	Substantial Compliance	3 years

RECERTIFICATION REVIEW RESULTS

COMPLIANCE STATUS

	<u>Quality Indicator</u>	<u>Overall</u>	<u>Yes/No</u>	<u>Renewal Term</u>
▶ Case Records	1.92	2.76		1 year
▶ Service Management	4.00	3.89		3 years
▶ Red Flag Deficiency(ies) (For specific Red Flag Deficiency(ies), please refer to Program Review Report issued at conclusion of Recertification Review)				
▶ Quality Services Review				n/a

FACILITY INSPECTION RESULTS

Site#	Address	Site Type	Ins #	Date	Deficiency	Renewal Term
6162	140 County Highway 33W, Cooperstown 13326	AL	21107	5/11/2015	None	3 years
7279	Otsego County Satellite Office Building, 2nd Floor, 242 Main Street, Oneonta 13820	ML	21106	5/11/2015	None	3 years

Site Type Codes

ML - Main Location
AL - Additional Location
Apt - Apartment

Deficiency Code Examples

Red Flag - imminent structural failure; fire service sprinkler system disabled; or a required exit that is permanently blocked
Significant - pathways to exits blocked; fire alarm systems in trouble mode; or broken stair treads
Notable - any other OASAS or building code violation

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OPERATING CERTIFICATE RENEWAL - COMPLIANCE SUMMARY SHEET

FISCAL VIABILITY REVIEWS

Term

- Fiscal viability package not submitted.
- Data received insufficient to determine fiscal viability.
- Fiscal viability determination not applicable, given the service provider is a governmental entity or New York State Department of Health certified hospital (Article 28). N/A

Fiscal Viability Levels

Current Ratio Current Assets to Current Liabilities	Total Ratio Total Assets to Total Liabilities
.90 to 1.0 = 3 year Certificate	1.0 to 1.0 = 3 year Certificate
.60 to .89 = 2 year Certificate	.60 to .99 = 2 year Certificate
.40 to .59 = 1 year Conditional Certificate	.40 to .59 = 1 year Conditional Certificate
< .40 = 6 month Conditional Certificate	< .40 = 6 month Conditional Certificate

- Current Ratio Overall Ratio

CERTIFICATE TERM The term for the enclosed Operating Certificate is one year

State of New York

Office of Alcoholism and Substance Abuse Services

Pursuant to the provisions of Article 32 of the Mental Hygiene Law

Otsego County Community Services Board

is hereby granted this

CHEMICAL DEPENDENCE OPERATING CERTIFICATE

authorizing the operation of Chemical Dependence Services, in compliance with the requirements of
14 NYCRR Parts 800 and 814 and the laws and regulations of the State of New York

Site

Program Name(s)

Service(s)

Additional Location(s) Addendum Attached

Otsego County Satellite Office
Building
2nd Floor
242 Main Street
Oneonta, New York 13820-2527

Otsego County Community Services
Chemical Dependencies Clinic

- Part 822 Outpatient Services



Charles W. Monson

C161110917

CHARLES W. MONSON
ASSOCIATE COMMISSIONER

CERTIFICATE NUMBER
CONDITIONAL

EFFECTIVE DATE: December 01, 2015
EXPIRATION DATE: November 30, 2016

State of New York

Office of Alcoholism and Substance Abuse Services

CHEMICAL DEPENDENCE

ADDENDUM TO OPERATING CERTIFICATE NUMBER C161110917

Otsego County Community Services Board

CERTIFIED ADDITIONAL LOCATION(S)

As of December 01, 2015

Site

Service(s)

Site

Service(s)

140 County Highway 33W
Cooperstown, New York 13326-4952

• Part 822 Outpatient Services