



**Office of Alcoholism and  
Substance Abuse Services**

**ANDREW M. CUOMO**  
Governor

**ARLENE GONZÁLEZ-SÁNCHEZ, M.S.,  
L.M.S.W.**  
Commissioner

UPS GROUND

February 23, 2016

Ms. Donna Proske  
Executive Director  
Staten Island University Hospital  
475 Seaview Avenue  
Staten Island, New York 10305-3498

Re: Provider #85200  
Operating Certificate #170311027 [Amended]  
PRU #51422

Dear Ms. Proske:

Operating Certificate #170311027 [Amended] is issued by the Office of Alcoholism and Substance Abuse Services (OASAS) pursuant to the New York State Mental Hygiene Law. This certificate amends the authorization for Staten Island University Hospital to operate a Part 822 chemical dependence outpatient service at 392 Seguire Avenue, Staten Island, effective February 23, 2016. The amendment is based on review and approval of the Medical Protocols to add "ancillary withdrawal services" to the Operating Certificate.

Staten Island University Hospital is responsible for complying with applicable building occupancy limitations and securing any necessary approvals from other governmental entities.

This Operating Certificate is to be prominently displayed at the service site. Pursuant to 14 NYCRR §810.17, the previously issued Operating Certificate (original document) must be returned to OASAS' Bureau of Certification immediately.

The Mental Hygiene Law requires services to be operated in accordance with the terms of the Operating Certificate. Therefore, please carefully examine this certificate and notify the Bureau of Certification immediately if it contains any inaccuracies.

Sincerely,

Janet L. Paloski  
Director  
Bureau of Certification and Systems Management

cc w/encs: Charles W. Monson  
Steven Rabinowitz  
Reginald Williams  
John Van Horn  
Zoraida Diaz  
Cathy Shippey  
Lynn DeFruscio  
Hillary Kunins, MD, MPH,  
MS (NYC Dept. of Health  
and Mental Hygiene)

Gail Goldstein (NYC Dept. of Health and Mental Hygiene)  
Norma Carmona-Rodriguez (NYC Dept. of Health and Mental  
Hygiene)  
Russell T. Joffee, M.D. (Chairman – Department of  
Psychiatry/Behavioral Science, Staten Island University  
Hospital)  
Carolyn McCarthy (Clinical Coordinator Addiction Services &  
Manager CD Outpatient Services, Staten Island University  
Hospital)

State of New York

# Office of Alcoholism and Substance Abuse Services

Pursuant to the provisions of Article 32 of the Mental Hygiene Law

## Staten Island University Hospital

is hereby granted this

### CHEMICAL DEPENDENCE OPERATING CERTIFICATE

authorizing the operation of Chemical Dependence Services, in compliance with the requirements of  
14 NYCRR Parts 800 and 814 and the laws and regulations of the State of New York

Site

Original Building  
2nd Floor  
North & South Wings  
392 Seguire Avenue  
Staten Island, New York 10309-  
3906

Program Name(s)

Service(s)

- Part 822 Outpatient Services [with ancillary withdrawal services]



*Charles W. Monson*

CHARLES W. MONSON  
ASSOCIATE COMMISSIONER

170311027

CERTIFICATE NUMBER  
Amended

EFFECTIVE DATE: February 23, 2016  
EXPIRATION DATE: March 31, 2017



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### Reporting Ancillary Withdrawal Services in the Client Data System

Programs with “ancillary withdrawal services” added to the Operating Certificate are required to report these services to OASAS via the Client Data System (CDS). When entering an admission for a client who is being admitted for this service, programs need to use the Special Project “Ancillary OP Withdrawal”. If the client completes the ancillary withdrawal protocol and elects to remain in treatment for outpatient services, there is no need to discharge and readmit the client.

For questions regarding data entry into the CDS please contact [DataMgmt@OASAS.ny.gov](mailto:DataMgmt@OASAS.ny.gov)

501 7<sup>th</sup> Avenue | New York, New York 10018-5903 | [oasas.ny.gov](http://oasas.ny.gov) | 646-728-4720

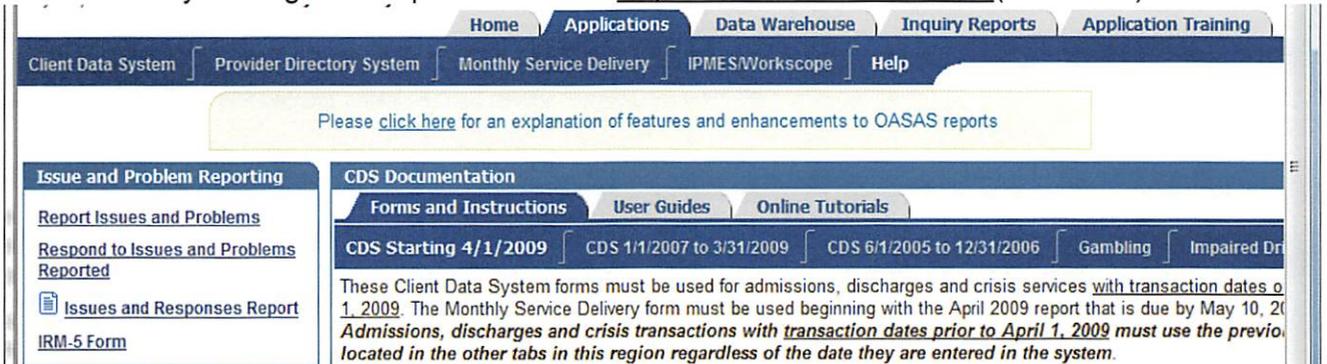
1450 Western Avenue | Albany, New York 12203-3526 | [oasas.ny.gov](http://oasas.ny.gov) | 518-473-3460

**Client Data System Reporting Instructions  
For Providers Approved for Ancillary Outpatient Withdrawal Services**

Part 822 programs approved to provide Ancillary Outpatient Withdrawal services are required to identify each patient admitted for the purpose of receiving withdrawal services. For programs using the PAS-44N admission form, "Ancillary Outpatient Withdrawal" must be written in Special Project line.

<p align="center">NYS Office of Alcoholism and Substance Abuse Services <b>Client Admission Report</b> <b>FOR ADMISSIONS DATED 4/1/2009 AND BEYOND</b></p>		
<p align="center">Program Number _____</p>		
<p align="center">Special Project (See instructions): <u>Ancillary Outpatient Withdrawal</u></p>		
<p>Admission Date ____/____/____</p>	<p>Last 4 SSN _____</p>	<p>Last Name First 2 Letters _____</p>

All patients admitted for ancillary withdrawal must be entered into the Client Data System with the Special Project "Ancillary Outpatient Withdrawal," which will appear in the admission screen drop down menu. Only programs approved to provide Ancillary Outpatient Withdrawal services will be able to select "Ancillary Outpatient Withdrawal" from the special project drop down list. If "Ancillary Outpatient Withdrawal" does not appear in the drop down menu and the program was approved for the project, the provider should file an Issue and Problem Report electronically. This is done by clicking the "Help" tab and then Report Issues and Problems (see below).



If the provider has already entered ancillary outpatient withdrawal patient admission information (PAS-44N) into the Client Data System, those patient records should be edited to include the Special Project Code.

***Please be advised there will be no adjustments made to the Integrated Program Monitoring and Evaluation System (IPMES), Program Performance Report indices, or Scorecard measures at this time.***