



**Office of Alcoholism and  
Substance Abuse Services**

ANDREW M. CUOMO  
Governor

ARLENE GONZÁLEZ-SÁNCHEZ, M.S.,  
L.M.S.W.  
Commissioner

June 28, 2016

UPS GROUND

Mr. Frank Williams, Jr.  
Executive Director  
City of White Plains Youth Bureau  
11 Amherst Place  
White Plains, New York 10601

Re: Provider #29210  
Operating Certificate #180212027  
PRU #90664

Dear Mr. Williams:

Operating Certificate #180212027 is issued by the Office of Alcoholism and Substance Abuse Services (OASAS) pursuant to the New York State Mental Hygiene Law. This Operating Certificate renews authorization for City of White Plains Youth Bureau to operate a Prevention Counseling service at 11 Amherst Place, White Plains, effective March 1, 2016.

In addition, we have changed Drug-Free Prevention Certificates of Approval to Prevention Counseling Operating Certificates. Therefore, Certificate of Approval #101101149 is no longer valid.

The two year term of the Operating Certificate is based on the scores identified on the attached *Operating Certificate Renewal Compliance Summary Sheet*.

City of White Plains Youth Bureau is responsible for complying with applicable building occupancy limitations and securing any necessary approvals from other governmental entities.

This Operating Certificate is to be prominently displayed at the service site.

The Mental Hygiene Law requires services to be operated in accordance with the terms of the Operating Certificate. Therefore, please carefully examine this certificate and notify the Bureau of Certification immediately if it contains any inaccuracies.

Sincerely,

Janet L. Paloski  
Director  
Bureau of Certification and Systems Management

Enclosures

cc w/encs.: Charles W. Monson  
Tim Donovan  
Deborah Czubak  
Janet Rucki  
Mark Herceg, Ph.D. (Westchester County)  
Hon. Nadine Hunt-Robinson (Board Chair, City of White Plains Youth Bureau)

**NEW YORK STATE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES  
DIVISION OF QUALITY ASSURANCE AND PERFORMANCE IMPROVEMENT -- BUREAU OF CERTIFICATION**

**OPERATING CERTIFICATE RENEWAL - COMPLIANCE SUMMARY SHEET**

Provider Legal Name:	City of White Plains Youth Bureau
Active Parent Corporation:	
Certified Program/Service Reviewed:	Drug-Free Prevention Services (14 NYCRR 1030.3)

Building:	
Room/ Floor:	
Street Address:	11 Amherst Place
City and Zip Code:	White Plains, 10601

Provider Number:	29210
Operating Certificate Number:	1011 1149
Recertification Review Number:	NY15197
Recertification Review Conducted:	1/13/2016 to: 1/19/2016

PRU Number(s): 90664 Capacity:

<b><u>RECERTIFICATION REVIEW COMPLIANCE RATING TABLE</u></b>		
<u>Compliance Scores</u>	<u>Compliance Ratings</u>	<u>Term of Renewed Operating Certificate</u>
---	Quality Services Review	9 months
---	Red Flag Deficiency(ies)	6 months
0 - 1.75	Noncompliance	6 months
1.76 - 2.50	Minimal Compliance	1 year
2.51 - 3.25	Partial Compliance	2 years
3.26 - 4.00	Substantial Compliance	3 years

**RECERTIFICATION REVIEW RESULTS**

**COMPLIANCE STATUS**

	<u>Quality Indicator</u>	<u>Overall</u>	<u>Yes/No</u>	<u>Renewal Term</u>
▶ Case Records	2.60	2.67		2 years
▶ Service Management	4.00	3.84		3 years
▶ Facility	2.86	3.58		2 years
▶ Red Flag Deficiency(ies) (For specific Red Flag Deficiency(ies), please refer to Program Review Report issued at conclusion of Recertification Review)				
▶ Quality Services Review				n/a

**FISCAL VIABILITY REVIEWS**

**Term**

- Fiscal viability package not submitted.
- Fiscal viability determination not applicable, given the service provider is a governmental entity or New York State Department of Health certified hospital (Article 28). N/A

<b>Fiscal Viability Levels</b>	
<b>Current Ratio</b>	<b>Total Ratio</b>
Current Assets to Current Liabilities	Total Assets to Total Liabilities
.90 to 1.0 = 3 year Certificate	1.0 to 1.0 = 3 year Certificate
.60 to .89 = 2 year Certificate	.60 to .99 = 2 year Certificate
.40 to .59 = 1 year Conditional Certificate	.40 to .59 = 1 year Conditional Certificate
< .40 = 6 month Conditional Certificate	< .40 = 6 month Conditional Certificate

- Current Ratio Overall Ratio

**CERTIFICATE TERM** The term for the enclosed Operating Certificate is two years

State of New York  
Office of Alcoholism and Substance Abuse Services  
Pursuant to the provisions of Article 32 of the Mental Hygiene Law  
City of White Plains Youth Bureau



is hereby granted this

CHEMICAL DEPENDENCE  
OPERATING CERTIFICATE

authorizing the operation of Chemical Dependence Services, in compliance with the requirements of  
14 NYCRR Parts 800 and 814 and the laws and regulations of the State of New York

Site

11 Amherst Place  
White Plains, New York 10601-  
3801

Program Name(s)

Service(s)

- Prevention Counseling



*Charles W. Monson*

CHARLES W. MONSON  
ASSOCIATE COMMISSIONER

180212027

CERTIFICATE NUMBER

EFFECTIVE DATE: March 01, 2016  
EXPIRATION DATE: February 28, 2018

Renewed