

ASSESSMENT AND TREATMENT PLANNING - TABLE OF CONTENTS/QA CHECKLIST 822-5

****Please note the checklist below is NOT inclusive of all regulatory requirements.****

Section		Tasks Checklist	
1.	Screening/Brief Intervention Note	<input type="checkbox"/>	N/A
		<input type="checkbox"/>	Screening Tool Completed
		<input type="checkbox"/>	Referred for OTP Assessment
		<input type="checkbox"/>	Referred for other services
		<input type="checkbox"/>	Note(s) Signed/Dated
Staff Member Reviewing			Date
2.	Admission Assessment	<input type="checkbox"/>	Central Registry Checked
		<input type="checkbox"/>	Identification Verified
		<input type="checkbox"/>	Signed Rules/Regulations/Patient Rights/Voluntary
		<input type="checkbox"/>	Toxicology Results
		<input type="checkbox"/>	Physician Evaluation
		<input type="checkbox"/>	Admission Decision Signed/Dated
		<input type="checkbox"/>	Admission Assessment Notes signed/dated
		<input type="checkbox"/>	Patient signed consent to treat
		<input type="checkbox"/>	Patient Informed of decision
Staff Member Reviewing			Date
3	Comprehensive Evaluation	<input type="checkbox"/>	Medical Information obtained
		<input type="checkbox"/>	Addiction Information obtained
		<input type="checkbox"/>	Mental Health Information obtained
		<input type="checkbox"/>	Completed, signed, dated within 30 days of admission
Staff Member Reviewing			Date
4	Comprehensive Treatment/Recovery Plan	<input type="checkbox"/>	Based on Comprehensive Evaluation
		<input type="checkbox"/>	Addresses major life areas
		<input type="checkbox"/>	Includes description of type and frequency of services to be provided
		<input type="checkbox"/>	Developed, signed, dated within 30 days of admission
		<input type="checkbox"/>	Reviewed, approved, signed, dated by MDT within 30 days of admission
Staff Member Reviewing			Date
5	Treatment/Recovery Plan Review	<input type="checkbox"/>	Reviewed within appropriate 90/180 day period
		<input type="checkbox"/>	Done in Consultation with Patient
		<input type="checkbox"/>	Summary of progress in each goal area
		<input type="checkbox"/>	New goals added as necessary
		<input type="checkbox"/>	Reviewed, signed and date by entire MDT
Staff Member Reviewing			Date