



June 2014

Dear Vendor:

Reference is made to the New York City Alcohol and Substance Abuse Prevention Services Request for Proposals (RFP) dated April 2014. In accordance with paragraph F of the RFP, the following modifications to the RFP are being made:

1. Eligible Applicants, Section II C, Section II H and anywhere else the Not-for-Profit Prequalification Requirement is mentioned: Due to the statutory changes that take effect on July 1, 2014 pursuant to the Not For Profit Revitalization Act the prequalification requirements for any not-for-profit responding to this RFP are **suspended**. Applicants may apply for funding pursuant to this RFP regardless of their prequalification status. However, applicants are advised that award of funds under this RFP is contingent on the ability of the applicant to successfully complete the prequalification process **prior to the execution of the contract**. Applicants currently have the ability to access their document vaults in the grants gateway to update their files consistent with the statutory changes.
2. Section I I (2)(Format) and Section VI (Application Proposal): The Proposal Narrative page limit is increased from 20 pages to no more than 30 pages, not including attachments.
3. Section I I (3) (Format): Resumes do not need to be submitted with the application. Job Descriptions are still required.
4. Section VI C (Program Approach and Services 35 Points) 2nd bullet, page 20: The page limit on the description of each target population is increased from one page to up to two pages per target population.

This letter is to be considered an official addendum to the Request for Proposal.