

Community Coalitions RFA
Inquiries and Answers

23. Other than the two Core Objectives, are we required to implement all the activities that are listed in the RFA?

Answer: As noted in the RFA, items 3 through 13 listed on page 4 of the RFA are “illustrative of the types of activities that would be considered as appropriate under this grant. The specific programs and initiatives that an applicant proposes should be tailored to meet regional needs.”

24. Is there a specific format for writing the workplan? What would need to be included; a list of activities, timelines, person responsible, etc?

Answer: The applicant may use any format to develop and submit the work plan. The format should be clear and easy to follow so that an evaluation of the proposal can be readily completed. The work plan should describe how the applicant will meet the objectives of this RFA, how the applicant has the capabilities to carry out the objectives, and how the proposed costs were identified and deemed reasonable.

25. Is there a specific amount of funds given for start up; and if so, can we use this money to create a computer software system? Does OASAS have suggestions for names of computer technology systems?

Answer: Funding for start-up activities is equal to one-quarter (1/4) of the proposed annual operating budget. Start-up costs are one-time expenses only and must be reasonable and necessary for program implementation. Start-up costs may include, but are not limited to the following: equipment; office supplies; furniture; rental deposits/securities; and staff recruitment.

26. Under this funding stream, what are the expectations for allocating the money?

Answer: Up to \$100,000 will be made to support the coalition. Funds may be used for Personal or Nonpersonal Service costs.

27. We would be applying for the NYC region, which would cover all 5 boroughs. How many stakeholders would we need to include for each borough?

Answer: No specific number of stakeholders is required however stakeholders should include diverse representation.

28. We would like to know if we can partner with the NYC Prevention Resource Center and the National Guard?

Answer: Yes. It should be noted that if the applicant coalition does not have 501c 3 status or does not have an established fiscal agent with 501c 3 status, an OASAS-funded provider must be a part of the coalition and act as the fiscal agent for the community coalition.

29. Attachment 1: Can you discuss the potential role (s) of the Lead Applicant and the role (s) of the Co-applicant (s)?

Answer: The lead applicant would be responsible for all required reporting, programmatic and financial unless there is a fiscal agent specified. Co-applicants would be those agencies the lead

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applicant is partnering with which would provide programmatic expertise in support of the functions of the coalition. A co-applicant is not required.

30. Funding: Can the funding be used for an FTE who would oversee/implement the project?

Answer: Up to \$100,000 will be made to support the coalition. Funds may be used for Personal or Nonpersonal Service costs.

31. Funding: Can part of the funding be subcontracted by the applicant? For example, could the Coalition/Applicant/Awardee provide some portion of the funding to a developing or emerging Recovery Community Organization who might be responsible for some of the deliverables as they relate to the Core Objectives of the RFA?

Answer: A successful applicant may subcontract with other entities to perform tasks outlined in the proposal.

32. Core Objectives #2: Is there a specific form or format that you would like from applicants to demonstrate stakeholder partnerships/linkages?

Answer: No. Please list on a separate sheet that clearly identifies the information.

33. My organization, the Community Parent Center is a 501c3 not for profit organization and will serve as the lead agency. We will be partnering with our school district to implement the project. Should they be listed as Co-Applicants?

Answer: The school district may be listed as the co-applicant but it is not required.