Questions and Answers
May 8, 2019

Bidder Questions

1. We received the RFP for the 2019 NYS Household Survey of Gambling Health and Recreational Behaviors in the mail at our institution. I wanted to confirm with you whether foreign (Non-U.S.) organizations were eligible to bid on this RFP.

Answer: There is no prohibition on foreign entities responding to this RFP; however eligible bidders must be able to meet contracting requirements in New York State (e.g. New York State vendors must be responsible vendors, meet New York State insurance requirements, and meet New York State Tax and Finance obligations, see Section 9 - Contract Clauses and Requirements on pages 25 through 43 of the RFP.)

2. Does the State have a set budget that they can reveal?

Answer: No.

3. Has the State conducted this study previously?

Answer: The State has not conducted this study.

4. If this study has been conducted previously, can the State reveal the previous contractor and budget for the project?

Answer: See response to question number three.

5. Would the State be open to surveys being conducted in languages other than English and Spanish?

Answer: The RFP requires the survey be conducted in English and Spanish only. The State would be open to discussions with the Successful Bidder about the survey being conducted in additional languages.
6. Under section 2.2 is it acceptable for the contractor to purchase the sample from a vendor that uses a proprietary software to generate sample?

   **Answer:** Yes. Please see Section 9.20 - Subcontracting requirements contained in the RFP.

7. Could the State provide a copy of any questionnaires that were previously used?

   **Answer:** No.

8. Do the Good Faith Efforts for SDVOBs apply to WMBEs or are they different?

   **Answer:** The SDVOB goal is separate and distinct from the M/WBE goal. The Good Faith Efforts for SDVOB are applicable to Certified M/WBE firms and non-M/WBE firms alike.

9. If a contractor has identified NYS certified WMBEs and SDVOBs and will be meeting the applicable goal requirements are demonstration of Good Faith Efforts required?

   **Answer:** If and when M/WBE and SDVOB Utilization Plans are submitted that meet the stated goals and are accepted by OASAS, then good faith efforts are satisfied.

10. Regarding this text in the RFP: “Part E. Appendix to Technical Proposal
    The Appendix to the Technical Proposal is an integral part of the Technical Proposal, i.e., Part E. The first page of Part E should be titled “Part E – Appendix to Technical Proposal.” The first page of this Appendix should include only the Table of Contents for the Appendix. Appendix materials should be indexed and referenced within Parts A through D. Contents of the Appendix include, but are not limited to: biographical sketches, a sample of a Computer Telephone Interview (CATI) from a previous survey conducted by the Bidder, and a sample of a report produced by the Bidder from a statewide survey"

    Please explain how Appendix materials should be indexed and referenced within Parts A through D.

   **Answer:** The Appendix should clearly identify and reference each section required in the Technical Proposal, Section 4.2 – A, B, C, and D of the RFP. There are not specific requirements for indexing materials.
11. Are we able to take exceptions to any of the clauses listed in Section 9-Contract Clauses and Requirements?

   **Answer:** No.

12. Section 2.4 indicates that the flash drive containing supporting documentation and data is due by June 30, 2020. The timeline in Section 2.5 indicates this work takes place in July and August of 2020. Please clarify the timeline?

   **Answer:** Pursuant to Section 2.4 of the RFP, the flash drive is due by June 30, 2020. The timeline in Section 2.5 is only an example.

13. Part B.5 – is there a page limit for the sample final report?

   **Answer:** No.

14. Who is the incumbent on the contract?

   **Answer:** There is no incumbent.

15. When was this survey last conducted?

   **Answer:** See responses provided to questions three and four above.

16. When this survey was conducted, what was the cost of the survey?

   **Answer:** See responses provided to questions three and four above.

17. What is the estimated budget for the proposal?

   **Answer:** See responses provided to questions three and four above.

18. What has the response rate been historically?

   **Answer:** See responses provided to questions three and four above.

19. What was the ending sample distribution by county and within county by landline/cellphone the last time the survey was conducted?

   **Answer:** See responses provided to questions three and four above.

20. Is there a page limit for the technical?

   **Answer:** No.
21. Is there a copy of the previous report or presentation? If so, please provide a copy to the vendors.

**Answer: No.**