OASAS SAPT Supplemental Grant

Information Session Q&A's

April 6th, 2023

1. What email address is used to submit expense reports?

   Response: COVIDFundsVOUCHERS@oasas.ny.gov

2. What is the turnaround time from submitting a voucher to receiving a payment?

   Response: The average timeframe from submission to payment is about four to five weeks but can be as long as six weeks, based on the volume of expense reports submitted. This includes the time it may take in the statewide financial system (SFS) for the payment to process.

3. Is there a way to receive confirmation from OASAS that a submitted expense report has been received?

   Response: Yes. We will begin sending providers an acknowledgment email that their expense report submission has been received.

4. Who should we contact if our voucher and payment amount differ?

   Response: Questions regarding vouchers can be directed to COVIDFundsAP@oasas.ny.gov

5. What is the contact for questions on vouchers and/or payments?

   Response: Questions regarding submission of expense reports/vouchers can be sent to COVIDFundsVOUCHERS@oasas.ny.gov. Questions regarding payments can be directed to COVIDFundsAP@oasas.ny.gov. Please be sure to include your contract number, provider number, and initiative you are inquiring about in your email subject line.

   Any inquiries (provider number, etc.) can be directed to: covidfunds@oasas.ny.gov. *Note: please include provider number when you send emails to the Covid funds mailbox, and your contract number if you have one.*

   Contract status inquiries should be sent to grants@oasas.ny.gov. *Note: please include provider number and contract number when you send emails to the Grants mailbox.*