

# GROUP PROCESS SUMMARY

1. PRU No. and/or Site Name	2. Group Code, if any
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3. Session No.	4. Date	5. Summary

Signature of Prevention Specialist	Date
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## **INSTRUCTIONS**

### **Group Process Summary**

#### **PURPOSE**

The Monthly Group Process Summary (PAS-67A) is utilized for recording the description of the group content material of each group session during the monthly reporting period. This form must have a corresponding PAS-67.

#### **ENTRIES**

##### **Item 1 - PRU No. and/or Site Name**

Enter the PRU No. and/or the name of the site in which the group sessions take place.

##### **Item 2 - Group Code, if any**

Enter the name or number, if any, assigned by the provider to the group for identification purposes in cases when there is more than one group being facilitated by the Prevention Specialist.

##### **Item 3/4 - Session No./Date**

Enter the number of the group counseling session that was conducted for the particular group and the date on which that particular group session was held.

##### **Item 5 - Summary**

Summarize the content material of the group including topics/themes discussed, significant changes in group dynamics, changes in the membership of the group, unusual or extraordinary occurrences during the group by a participant which may have impacted on the group as a whole, etc.

##### **Signature/Date**

Upon completion, the Prevention Specialist must sign and date the PAS-67A.