



PREVENTION ANNUAL REPORT 2020 RUBRIC	
Current Needs Assessment. <i>Use statistics and data to describe the needs of the local community with regards to substance misuse and related problems. The reader should get a clear understanding of the what, where, when, why, and how of substance use.</i>	
<ul style="list-style-type: none"> • Data were collected within the last 3 years (1 pt) <ul style="list-style-type: none"> ○ Consumption data (2 pts) ○ Consequences data (2 pts) ○ Risk and protective factors (3 pts) • Data sources and year(s) of data collection included (2 pts) 	
TOTAL:	
Prevention Program(s). <i>Identify and briefly summarize the prevention programs (EBPs and non-EBPs) that were evaluated.</i>	
<ul style="list-style-type: none"> • Programs clearly identified and described. (2 pts) • Risk and protective factors identified in the Needs Assessment align with the programs selected. (2 pts) • Describe how fidelity was monitored. (1 pt) 	
TOTAL:	
Evaluation Methods	
<ul style="list-style-type: none"> • Evaluation method described (i.e., pre/post; quasi exp; RCT) (2 pts) • Survey(s) used described, includes content covered, number of items, format of items (i.e., true/false; likert scale; yes/no, etc.) (3 pts) • Data collection procedures explained- how was the survey administered? For example, were the surveys read out loud? Paper/pencil? Online? (2 pts) • Data analysis explained (3 pts) 	
TOTAL:	
Results	
<ul style="list-style-type: none"> • Include participant information and demographics (# of participants, # surveys collected; gender; age; etc.) (3 pts) • Used Tables and Figures (graphs or charts) that were labeled clearly and described concisely what is contained or shown (4 pts) • Findings related to the risk and protective factors that are listed in the Prevention Guidelines, or on substance use consumption (3 pts) 	
TOTAL:	

Discussion	
• Summarized and reiterated main findings (2 pts)	
• Described possible reasons for those results. What could have led to those findings? (4 pts)	
TOTAL:	
Conclusion	
• Summarized the central point, reinforced the value and implications of the results. For example, what risk and protective factors were impacted? (3 pts)	
• Described how the findings would impact the future workplan. (3 pts)	
TOTAL:	
Appendices	
• Measures. Included copies of survey instruments used (2 pts)	
OVERALL SCORE TOTAL:	