



Career Ladder Counselor Category	Education/Training/Qualifications (see page 4 for additional details)	Functions Permitted (with Regular Supervision)	Functions Permitted (With Intensive Supervision)	Functions <u>Not</u> Permitted
<p>Counselor Assistant</p>	<ul style="list-style-type: none"> • minimum of HS Diploma or GED, • additional training requirements including 12 hours of Introductory Training in the Addictions , • background check. 	<p>Screening, Orientation, Case Management, Basic Crisis Response.</p>	<p>Intake, Group Co-Facilitator with CASAC level 2 or higher; Psycho- education; Referral; Care Coordination; Reporting and Recordkeeping.</p>	<p>Assessment; Treatment Planning; Individual, Group & Family Counseling; Clinical Supervision; Administrative Supervision.</p>
<p>CASAC Trainee or Internships/Field Placements (see pg. 4 for definition)</p>	<ul style="list-style-type: none"> • minimum of HS Diploma or GED, AND • acquisition of Trainee Certificate by completing 350 Hours of Education OR 85 hours of Section I education and 4,000 of work experience or its equivalent (not required for internships/field placements), • background check. 	<p>SUD and COD Screening; Intake; Orientation; Group Co-Facilitator; Case Management; Basic Crisis Response; Client Education; Referral; Reporting & Recordkeeping; Care Coordination.</p>	<p>SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual & Group Counseling; Psycho-education; Family Orientation & Support.</p>	<p>Clinical Supervision Administrative Supervision Does not meet QHP requirements for:</p> <ul style="list-style-type: none"> • CASAC Work Experience sign off
<p>CASAC-Provisional (Will be developed by OASAS) All non CASAC or non-NYSED licensed individuals hired 6/25/22 or after must meet this criteria and apply to OASAS for a CASAC-Provisional status.</p>	<ul style="list-style-type: none"> • minimum of a Bachelor’s or Master’s in Human Services, • background check, • addiction specific training Requirement (Pg. 4 &5), • employed in OASAS certified SUD Treatment program. • enrolled in sections needed to complete an OASAS approved CASAC 350 Hour certificate program. • acquisition of a CASAC Provisional Certificate 	<p>SUD and COD Screening; Intake; Orientation; SUD Assessment; SUD Diagnostic Impression; ; Case Management; Basic Crisis Response; Client Education; Referral; Reporting & Recordkeeping; Care Coordination.</p>	<p>SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual & Group Counseling; Psycho-education; Family Orientation & Support.</p>	<p>Clinical Supervision Administrative Supervision Does not meet QHP requirements for:</p> <ul style="list-style-type: none"> • CASAC Work Experience sign off



Substance Use Disorder (SUD) Counselor Scope of Practice

Career Ladder Counselor Category	Education/Training/Qualifications	Functions Permitted (with Regular Supervision)	Functions Permitted (With Intensive Supervision)	Functions <u>Not</u> Permitted
CASAC	<ul style="list-style-type: none"> • minimum of HS/GED, • acquisition of CASAC Certificate by completing 350 Education hours and 6,000 work experience hours or its equivalent, • background check. 	SUD and COD Screening; Intake; Orientation; SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual & Group Counseling; Family Counseling*; Psycho-education; Case Management; Crisis Intervention; Client Education; Referral; Reporting & Recordkeeping; Care Coordination.		Clinical Supervision Administrative Supervision
CASAC Level 2	<ul style="list-style-type: none"> • minimum of Associate’s Degree in Human Services, AND • acquisition of a CASAC certificate, • background check. 	SUD and COD Screening; Intake; Orientation; SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual and Group Counseling; Family Counseling*; Psycho-education; Case Management; Crisis Intervention; Client Education; Referral; Reporting & Recordkeeping; Care Coordination; Administrative Supervision.		Clinical Supervision



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<p>CASAC - Advanced Counselor</p>	<ul style="list-style-type: none"> CASAC or QHP, AND minimum of Bachelor's degree, AND 30-Hour of OASAS approved Clinical Supervision Foundations I & II training background check. 	<p>SUD and COD Screening; Intake; Orientation; SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual and Group Counseling; Family Counseling*; Psycho-education; Case Management; Crisis Intervention; Client Education; Referral; Reporting & Recordkeeping; Care Coordination; Administrative Supervision; Clinical Supervision Counselor Assistant and CASAC levels – see OASAS administrative and supervisory CASAC requirements</p>		<p>See NYSED law and regulations for all licensed QHPs supervisory requirements and supervisory functions.</p>
<p>CASAC - Master Counselor</p>	<ul style="list-style-type: none"> CASAC or NYSED licensed QHP, AND Master's degree in Human Services for CASACs or required degree for licensed QHPs AND CASACS must hold CASAC status for at least three consecutive years prior to becoming a Master Counselor. 30-Hours of Clinical Supervision Foundations I & II training for all Master CASACs. background check. 	<p>SUD and COD Screening; Intake; Orientation; SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual and Group Counseling; Family Counseling*; Psycho-education; Case Management; Crisis Intervention; Client Education; Referral; Reporting & Recordkeeping; Care Coordination; Administrative Supervision; Master CASACs and NYSED license QHPs may provide Clinical Supervision for all Counselor Assistant and CASAC levels</p>		<p>See NYSED law and regulations for all licensed QHPs supervisory requirements and supervisory functions.</p>



* Specific to the addiction competencies identified in TAP 21 relating to counseling families, couples, and significant others.

NOTE: Private Practice is prohibited unless licensed by the NYS Education Department in a qualifying profession.

Training Requirements: Requirements must be satisfied within one year of their hire date if they have not completed the 350 Hour CASAC Education.

1. **Supporting Recovery with Medications for Addiction Treatment (MAT):** <https://healthknowledge.org/course/search.php?search=Medication+Assisted> : Successful completion required by all staff.
2. **Introductory Training in the Addictions** (content TBD by Provider) Content must be a minimum of 12 hours and must contain at least 6 Hours of training on the CASAC Canon of Ethics and 3 Hours of Confidentiality related to 42CFR: **Successful completion required for all Counselor Assistants, CASAC-Provisionals QHPs, and any other QHP who does not meet the training and experience requirements for a QHP as defined by OASAS regulations.**
3. **Clinical Supervision Foundations I & II (30 hours): Successful completion required by all Advanced and Master Level CASACs.**
 - The 14-hour online component is free, and satisfies the CASAC and Scope of Practice requirements <http://healthknowledge.org/course/search.php?search=Clinical+Supervision>,
 - The 16-hour classroom training is offered by OASAS and OASAS Certified Education and Training Providers. Search for **Clinical Supervision Foundations II** on the OASAS Training Catalog: <https://webapps.oasas.ny.gov/training/> select *scheduled courses* only.

Definitions:

Internships/Field Placements- Students enrolled in an OASAS approved 350-Hour CASAC Education Program **and/or** enrolled in a Human Services/Social Work/Counseling degree program.

Licensed Qualified Health Professional – as defined by OASAS Regulation Part 800.3 at: <https://oasas.ny.gov/system/files/documents/2019/08/part800.pdf>

Master CASAC Experience – CASAC for at least three consecutive years immediately prior to qualify for this level and Master’s Degree in Human Services.