

OASAS SAPT Supplemental Grant

Information Session Q&A's

March 2nd, 2023

1. Can you provide the no cost extension (NCE) provided to Stabilization, Workforce and Primary Prevention Infrastructure?

Response: Stabilization, Workforce and Primary Prevention Infrastructure have been granted a three-month NCE extending the contract end date from 3/14/23 to 6/14/23. If you have not received a finalized executed amended contract with this new end date of 6/14/23, please send an email to the grant's mailbox at: grants@oasas.ny.gov. Please include your provider number and contract number.

2. Is there an application process for Supplemental 2 funding?

Response: No. There is no single application for Supplemental 2 funding. Instead, the Supplemental funding supports individual initiatives/projects that are listed on the OASAS website: [Supplemental Block Grant Funding Initiatives | Office of Addiction Services and Supports \(ny.gov\)](#)

3. Can multiple months be put onto an expense report?

Response: Yes, multiple months can be put onto one Expense Report. We ask that you not submit more than once a month. Ensure that the Period Covered on an Expense report covers the timeframe the payments were made on the expenses being claimed. All Expenses must be incurred within the Budget Period listed on your Attachment B-1. Ex: You have an invoice from December, but you don't pay it until January – the Expense should be claimed during the Period Covered including the month of January, not December.

4. We submitted an expense report and received an extension to June 2023. Do I need to resubmit those expenses on the new expense report that has the extension date on it?

Response: No, a new expense report would not need to be submitted.

5. Is SAPT Supplemental 2 funding going to be again available for Workforce and Infrastructure?

Response: There is no plan to reissue Workforce and Primary Prevention Infrastructure under SAPT Supplemental 2 funding at this time.

6. Can you let me know what supporting documentation you need along with the expense report?

Response: Supporting documentation will depend upon the initiative. When a contract is executed, the advance is sent with your applicable expense report. There are instructions in the first tab of the expense report advising which supporting documentation is required. Also, the Attachment D of your contract will provide what is needed for supporting documentation with expense reports.

7. Is there a threshold for needing to submit a formal budget modification?

Response: There is no formal threshold to submit a budget modification. In general, a budget may be modified from the initially identified expenditure lines provided the changes are in line with the approved scope of work, within the budget period, and within the approved amount on the applicable Attachment B (Budget) document. Funds may not be transferred or used for any other project or purpose. However, if the previously mentioned criteria are met, then you do not need to submit a budget modification. Upon submission of your Final Expense Report, the budget will be updated to reflect actual claimed expenses.

If you choose to submit a budget modification, it should be submitted to OASASBudget@oasas.ny.gov on the same budget form as provided with the original initiative submission.

8. Are these provider meeting invites being sent out through the OASAS Listserv? I want to be sure the right people from my agency are on the calls.

Response: The provider meeting invite is sent to all individuals currently listed in the Provider Directory System (PDS). To ensure your agency receives the meeting invites, please ensure that PDS is updated with the most recent contact information.

Any inquiries (provider number, etc.) can be directed to: covidfunds@oasas.ny.gov. *Note: please include provider number when you send emails to the Covid funds mailbox, and your contract number if you have one.*

Contract status inquiries should be sent to grants@oasas.ny.gov. *Note: please include provider number and contract number when you send emails to the Grants mailbox.*