

Substance Use Disorder (SUD) Counselor Scope of Practice

Career Ladder Counselor Category	Education/Training/Qualifications	Functions Permitted (with Supervision)	Functions Permitted (With Intensive Supervision)	Functions <u>Not</u> Permitted
Counselor Assistant	Minimum of HS Diploma or GED. Standardized introductory training in addictions, including ethics training for addiction professionals (6 hours) & overview of confidentiality within 6 months of hire. Background check.	Screening, Orientation, Case Management, Basic Crisis Response	Intake, Group Co-Facilitator; Psycho-education; Referral; Care Coordination; Reporting and Recordkeeping	Assessment; Treatment Planning; Individual , Group & Family Counseling; Clinical Supervision; Administrative Supervision
CASAC Trainee	Minimum of HS Diploma or GED & Acquisition of Trainee Certificate thru: <ul style="list-style-type: none"> - Completion of approved 350-hour certificate program; <u>or</u> - Completion of 4,000 hours of qualifying work experience and CASAC Section 1 of standardized curriculum. Background check.	SUD and COD Screening; Intake; Orientation; Group Co-Facilitator; Case Management; Basic Crisis Response; Client Education; Referral; Reporting & Recordkeeping; Care Coordination	SUD Assessment; SUD Diagnostic Impression; Treatment Planning; Individual & Group Counseling ; Psycho-education ; Family Orientation & Support	Clinical Supervision; Administrative Supervision
CASAC	CASAC –HS/GED & Acquisition of CASAC Certificate	SUD and COD Screening; Intake; Orientation; SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual & Group Counseling; Family Counseling*; Psycho-education; Case Management; Crisis Intervention; Client Education; Referral; Reporting & Recordkeeping; Care Coordination;		Clinical Supervision Administrative Supervision

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<p>CASAC Level 2 or other QHP</p> <p>**Provisional Status for QHP Level available if meets criteria.</p> <p>***Grandparenting Available for CASAC 2</p>	<p>CASAC Level 2- Minimum of Associate’s Degree in human services and acquisition of a CASAC certificate.</p> <p>Or</p> <p>Meeting qualifications as a QHP per OASAS regulations (see definitions below).</p>	<p>SUD and COD Screening; Intake; Orientation; SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual and Group Counseling; Family Counseling*; Psycho-education; Case Management; Crisis Intervention; Client Education; Referral; Reporting & Recordkeeping; Care Coordination; Clinical Supervision; Administrative Supervision</p>		<p>Clinical Supervision</p>
<p>Advanced Counselor</p> <p>****Those who meet definition of “current supervisor” and complete training requirement are available to be grandparented for a limited period of time.</p>	<p>CASAC or other QHP & Minimum of Bachelor’s degree.</p> <p>30-Hour of OASAS approved Clinical Supervision training to be completed within 12 months of becoming a Supervisor – online training to be completed within first 6 months and the remainder of the hours to be completed in an in-person training within 12 months.</p> <p>Background check.</p>	<p>SUD and COD Screening; Intake; Orientation; SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual and Group Counseling; Family Counseling*; Psycho-education; Case Management; Crisis Intervention; Client Education; Referral; Reporting & Recordkeeping; Care Coordination; Clinical Supervision; Administrative Supervision</p>		
<p>Master Counselor</p> <p>No grandparenting available.</p>	<p>CASAC or other QHP & Minimum of Master’s degree in human services.</p> <p>Three years (6000 hours) of qualifying work experience. 30-Hour OASAS approved training in Clinical Supervision.</p> <p>Background check.</p>	<p>SUD and COD Screening; Intake; Orientation; SUD Assessment; SUD Diagnostic Impression; LOC as determined by LOCADTR; Treatment Planning; Individual and Group Counseling; Family Counseling*; Psycho-education; Case Management; Crisis Intervention; Client Education; Referral; Reporting & Recordkeeping; Care Coordination; Clinical Supervision; Administrative Supervision</p>		

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*specific to the addiction competencies identified in TAP 21 relating to counseling families, couples and significant others.

** Provisional status is available for the QHP level, for individuals with Bachelor's/Master's degrees in a Human Service area but no QHP/CASAC status. Such individuals may enter provisionally at this level for a period of 36 months and must have obtained a CASAC or QHP status within this time or return to the level they are qualified for. During this time individuals' may perform the clinical functions listed but **may not** perform other functions restricted to QHPs by OASAS regulation (i.e. – provide clinical supervision or sign off on CASAC work experience for CASACs and CASAC Trainees) and cannot be counted towards 50% QHP staffing level. They must also complete standardized introductory training in addictions, including ethics training for addiction professionals (6 hours) & overview of confidentiality, within six months of being hired.

*** All CASACs who are credentialed prior to July 1, 2018 will be grandparented into the CASAC Level 2 regardless of education level. All individuals credentialed July 2, 2018 or after will need to have a minimum of an Associate's Degree in a Human Services area to receive a CASAC level 2.

**** Current Clinical Supervisors who have at least a Bachelor's degree (but no QHP status); or CASAC or RN (but no Bachelor's Degree); may be grandparented into the Advanced Counselor level if they meet the **current clinical supervisor** definition (see pg.3) at renewal period after 1/1/2018 or at the time of hire between the period 1/1/2018 and 12/31/2020. CASACS without a Bachelor's Degree must meet current clinical supervisor definition **AND** complete the 30 Hours of approved Advanced Counselor training to receive, **or be grandparented**, into Advanced Counselor level.

Definitions:

Current Clinical Supervisor – At least two years of full-time (4000 hours) clinical supervision experience in the last five years, providing regular face-to-face supervision for one or more QHPs who are primary counselors and carry a regular caseload of clients.

Qualified Health Professional – as defined by OASAS Regulation Part 800.3 at: <https://www.oasas.ny.gov/regs/documents/800.pdf>

Master Counselor Work Experience – 3 years (6000 hours) of experience working in an OASAS or similarly state/federally certified addiction treatment agency as a primary counselor and/or clinical supervisor as defined above. Work experience must be documented as performing Primary Counselor functions as a QHP and carrying a regular caseload of clients. Executive/Administrative duties alone will not satisfy this work experience criteria.

Timeline for Implementation-

Credentialed Individuals and New Applicants:

OASAS will provide Certificates for those who have CASACs ONLY.

January 2017– July 1, 2018 - Automatic Grandparenting of all current CASACs to CASAC Level 2s regardless of Education Level. Current CASACs will be able to document their status through the online verification portal at: <https://www.oasas.ny.gov/credentialingVerification/verification/home.cfm> and will receive their new certificate at their regular renewal interval.

1/1/2018 – 12/31/2020 – Credentialing initial and renewal applicants will have the opportunity to apply for grandparenting for the Advanced Counselor.

1/1/2018 – Scopes of Practice formally goes into effect. Starting with the CASAC Renewals, if eligible, CASACs will receive an Advanced Counselor or Master Counselor.

7/2/2018 – All initial applicants credentialed on or after 7/2/2018 will need to have at least an Associate's Degree to obtain a Level 2 or higher CASAC Level.

OASAS Certified Treatment Programs:

7/1/2018 – OASAS Certified programs will need to document compliance with SUD Counselor Scopes of Practice and placement of all staff within each category. Worksheets will be provided to assist with this process in early 2017. **Questions – Julia.Fesko@oasas.ny.gov**